



Crescent Sanitary District

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Board Meeting Minutes October 10, 2024

Board Members in Attendance

- Jim Simmons – President
- Tom Fuller - Vice President
- Ernie Morreira – Member at Large – Via Zoom
- Brenda Ashcraft – Secretary
- Wendy Brown – Office Clerk

Visitors

- Marvin Hicks
- Diana Sanders
- Bruce and Bob Hall

Meeting Called to Order: Meeting called to order by Jim Simmons at 2:00pm

Board Positions Appointed

Jim Simmons motioned for the following position appointments:

- President – Jim Simmons – Position 3
- Vice President – Tom Fuller – Position 2
- Secretary – Brenda Ashcraft
- Ernie Morreira – Member at Large – Position 4

Tom Fuller 2nd the motion. Motion passed unanimously. Ernie voted with “thumbs up” on Zoom.

Approval of Minutes

Jim Simmons made a motion to approve September 12, 2024, minutes.

Tom Fuller 2nd the motion. Motion passed unanimously. Ernie voted with “thumbs up” on Zoom.

Jim made a motion to accept the financial reports and expenses.

New Business

Brenda provided the salary ranges for job descriptions; Office Manager and General Manager. This information was put together by HR Answers using Districts similar to CSD. The job descriptions were adopted on September 12, 2024; however, the salaries were not presented. CSD is not able to budget the salary increase for these 2 positions at this time, the Office Manager will not receive a salary increase for Office Manager and Acting GM. The board will review the Office Manager’s salary in 3 months, which will be in December. Jim made a motion to adopt the salary range but put a hold on any salary increases at this time for the district. Tom 2nd the motion. Motion passed unanimously. Ernie voted with “thumbs up” on Zoom.

Jim and Tom attended the board training class put on by SDAO in Bend.

Jim is reviewing CSD Ordinances, Resolutions and contracts, trying to sort out the history of how CSD became about.

Bruce Hall stated he is paying more than any business in Crescent/Gilchrist. He stated that he had to pay the sewer bill for a cabin that was not livable. The board is reviewing his request to be reimbursed for 4 months on said cabin.

Diane Sanders wants to know what is happening with the board and CSD. Brenda gave her the background from June 30, 2024, to current. The assessment is still in progress by South Suburban Sewer District. When it is completed, it will be available on CSD website.

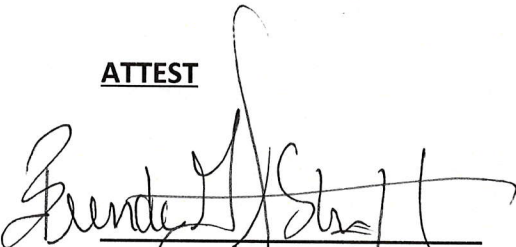
Marvin Hicks wants to know if there has been financial assistance of any kind from outside CSD. Brenda stated that CSD is still communicating with DEQ/OBDD. DEQ is sending a letter of demand for payment as of their last meeting in September. Even without the assessment report CSD, board members, DEQ and OBDD have a clear enough picture to continue to move forward. The assessment will validate what CSD has been stating, but the fact is CSD still owes the funds and is in default of payments due August 1, 2024. OBDD's invoice will be here in November with payment due in December 2024.

Tom asked the status of decommissioning. There is no funding for decommissioning. CSD is continuing to look for funding. If a tank is dangerous or open, please let CSD know immediately.

Jim addressed the members of the public; "If anyone has a grievance I want to hear from you."

Adjournment: 3:11 pm Jim Simmons made a motion to adjourn the meeting. Tom Fuller 2nd the motion. Motion passed unanimously.

ATTEST


Brenda Ashcraft - Secretary


Jim Simmons - President